

Little Flower Union Free School District  
Board of Education  
Organizational Meeting & Regular Meeting  
Monday July 10, 2023  
Library– 4 p.m.

Joseph Delgado, President  
Corrine Hammons, Vice President  
Marilyn Adsitt  
Frank Caliguiri  
Laura Cangemi  
Steven Gellar

MEMBERS PRESENT

Nancy Hancock  
Bridgette Waite

MEMBERS ABSENT

Harold Dean, Superintendent  
Kathleen Nolan, School Busn Asst/ Dist. Treas.  
Ashley Harlin, District Clerk

ALSO PRESENT

1. 4:00 p.m. meeting called to order and Superintendent Dean led the pledge of allegiance.

CALL TO ORDER/  
PLEDGE:

- 2.1 District Clerk administered Oath of Office to reappointed board member to Frank Caliguiri.

NEW BOARD  
MEMBERS

- 3.1 C. Hammons moved, L. Cangemi seconded nomination of Joseph Delgado for Board President.

ELECTION OF  
OFFICERS

C. Hammons moved, L. Cangemi seconded nominations to be closed, carried 6-0, 1 vote cast,

Joseph Delgado elected Board President.

- 3.2 Oath of Office administered to President by District Clerk A. Harlin.

- 3.3 M. Adsitt moved, N. Hancock seconded nomination of Corrine Hammons for Vice President.

M. Adsitt moved, N. Hancock seconded nominations to be closed, carried 6-0, 1 vote cast.

Corrine Hammons elected Vice President

- 3.4 Oath of Office administered to Vice-President by President J. Delgado.

APPOINTMENT OF  
OFFICERS

4. C. Hammons moved, F. Caliguiri seconded, carried 6-0 to appoint the following officers for 2023-2024.
  - 4.1 Harold Dean, Superintendent
  - 4.2 Ashley Harlin, District Clerk
  - 4.3 Kathleen Nolan, District Treasurer
  - 4.4 Michael Gordon, Deputy Treasurer
  - 4.5 Oaths of Office administered to Superintendent and District Clerk and District Treasurer. Deputy Treasurer to be sworn in District Office.

OTHER  
APPOINTMENTS

5. M. Adsitt moved, S. Gellar seconded, carried 6-0 to approve the following other appointments for 2023-24:
  - 5.1 School Attorney

Labor & General Counsel:	Guercio & Guercio, LLP
Bond Counsel:	Whiteman, Osterman & Hanna LLP
Capital Project:	Whiteman, Osterman & Hanna LLP
  - 5.2 Attendance Officer: Ashley Harlin
  - 5.3 Independent Auditor: Cullen & Danowski, LLP
  - 5.4 Claims Auditor: Cerini & Associates, LLP
  - 5.5 General Accounting: PKF O'Connor Davies
  - 5.6 School Physician: Rocky Point Medical / Dr. John Gil
  - 5.7 Records Access Officer: Ashley Harlin
  - 5.8 Asbestos (LEA) Designee: Richard Scappatore
  - 5.9 Purchasing Agent: Harold Dean
  - 5.10 504 Compliance Officer: Robert Scappatore
  - 5.11 Title IX Officers:

Michael Gordon
Lisa Greco
Roger Foster

- 5.12 Dignity Act Coordinator: Robert Scappatore
- 5.13 Qualified Lead Evaluator Robert Scappatore  
Michael Gordon
- 5.14 Committee on Special Education:
  - Chairperson Michael Gordon
  - Chairperson (no stipend) Robert Scappatore
  - Physician Dr. Jeffrey Hammerman
  - School Psychologist Jessica Schmalfuss
  - Nursing Supervisor Adeline Ruiz
  - Parent Member Pending
  - School Social Worker Roger Foster
- 5.15 E-Rate Consultant: Integra Inc.
- 5.16 403(b) Third Party Administrator: The Omni Group
- 5.17 Workers Compensation:  
Consultant: USI Insurance Services
- 5.18 Municipal Fiscal  
Advisory Service: Munistat Service Inc.

- 6. S. Gellar moved, C. Hammons seconded, carried 6-0  
to approve the following designations for 2023-24.

DESIGNATIONS

- 6.1 Official Bank Depository: M&T Bank  
Key Bank
- 6.2 Regular Meeting: Fourth Monday of each month  
Education Law 1708
- 6.3 Official Newspaper: Riverhead News-Review  
Education Law 2004

- 7. C. Hammons moved, M. Adsitt seconded, carried 6-0  
to approve the following authorizations for 2023-24.

AUTHORIZATIONS

- 7.1 Superintendent to Certify Payrolls.
- 7.2 Superintendent to Authorize Conference, Convention, and  
Workshop Attendance.
- 7.3 Treasurer, Superintendent, and School Business Assistant  
designated as District Check Signers.

7.4 Superintendent to Approve Budget Transfers in the amount not to exceed \$5,000.

7.5 Superintendent to apply for Grants in Aid (Federal and State).

8. S. Gellar moved, M. Adsitt seconded, carried 6-0 to Bond the District Treasurer and the Deputy Treasurer in the amount of \$500,000 for 2023-24.

OFFICIAL  
 UNDERTAKINGS

9. S. Gellar moved, C. Hammons seconded, carried 6-0 to to approve the following items for 2023-24.

OTHER

9.1 Re-adopt all previously approved policies and code of ethics in effect during previous year

9.2 Establish the mileage rate according to the Federal set rate for 2023-24.

9.3 Approve the Health Insurance Buyout waiver of family policy at \$4,700 and individual policy at \$2,350 for 2023-24.

9.4 Approve the Summer School Rates for 2023:

<u>Position</u>	<u>Hourly Rate</u>
School Psychologist	\$39.80
School Social Worker	\$39.80
Guidance Counselor	\$39.80
Reading Specialist	\$39.80
Speech Teacher	\$39.80
Certified Teacher	\$39.80
Administrative Assistant	\$33.40
Substitute Teacher	\$33.40
Teaching Assistants	\$20.70
Teacher Aide or 1:1 Aide	\$17.00
Behavioral Support Staff	\$27.00
Behavioral Support Team Leader	\$33.40
Security Staff	\$27.00

9.5 Approve the School Year Substitute Rates for 2023-24

<u>Position</u>	<u>Rate</u>
Certificated Teacher, Related Service Staff	\$150.00 /day
Certificated Teacher, Related Service Staff	\$130.00/day
Teaching Assistant, Security/Behavior Support, Custodian	\$16.00 /hr
Individual Aide	\$17.25 /hr
Individual Aide (after 5 years of service)	\$17.75 /hr
Individual Aide (after 10 years of service)	\$18.25 /hr

9.6 Approve the following Stipends for 2023-24:

Student Resource Coordinator	\$3,000
SSEC (VADIR) Coordinator	\$3,000
CSE Chairperson	\$3,500
District Data Coordinator	\$3,000
Testing Coordinator	\$2,000
IT Property Manager	\$2,100
Media Manager	\$2,100

10. S. Gellar moved, M. Adsitt seconded, carried 6-0 to accept the 2023-24 Grants in Aid (Federal and State) as follows:

ESSA Title I-1	\$49,670	Sept 1 – Aug 31
ESSA Title I-D	\$85,211	Sept 1 – Aug 31
ESSA Title II-A	\$ 1,271	Sept 1 – Aug 31
ESSA Title IV-A	\$10,000	Sept 1 – Aug 31
IDEA Part B 611	\$60,468	July 1 – June 30
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21 CCLC	\$230, 984	July 1 – June 30
OMH Trauma Grant	\$54,766	July 1 – June 30

THIS CONCLUDES THE BUSINESS OF THE ORGANIZATIONAL MEETING AND COMMENCES THE BUSINESS OF THE REGULAR JULY MEETING

1. President Delgado welcomed all and thanked the Board for their support in making the district better each year. BOARD PRESIDENTS  
REPORT
2. Superintendent Dean reported on the following: SUPERINTENDENTS  
REPORT
  - **District Updates**– Graduation was very well received, grateful to all those who attended. Three BOE candidates to recommend to Agency’s board for their September meeting. Budget & Finance – Fiscal year 23 RAN was paid back on time with no issue, closed on Fiscal year 24 with no issue. DASNY refinance completed on time. NYSED agreed to 6.25% tuition growth rate, and aide rate. Screenshot of interim rates for regular and ESY 23-24.
  - **Regional Updates**- ESBOCES accreditation/strategic planning meeting in August. Attending LIASEA Panel Discussion and Nassau/Suffolk school law conference.
  - **Statewide Updates** – NYSED – No action taken to eliminate APPR. Exempted from Potentially Persistently Dangerous school list. Guidance on Transgender and Gender Expansive students, our PPS staff working to create workshops to educate our staff for best practices to support our students. NYSED Office of Counsel’s reaction to Supreme Court

ruling in Connecticut; that offers a different interpretation on how long students with disabilities are entitled to a free and appropriate education through IDEA. NYSSBA-Annual Report and Advocacy Summary.

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|---|--|---|
| 3.  | Superintendent Dean presented the combined reports as follows:<br>Regents data will be presented at September meeting.<br>June FTE is 125.5, Summer program starting at 115.   | PRINCIPAL'S &<br>DIRECTOR'S REPORT  |
| 4.  | S. Gellar moved, M. Adsitt seconded, carried 6-0<br>to approve the consent agenda.   | CONSENT AGENDA  |
| 4.1   | S. Gellar moved, M. Adsitt seconded, carried 6-0<br>to approve minutes of the Regular Meeting of Tuesday<br>June 20, 2023.   | Minutes   |
| 4.2   |  | FINANCIAL MATTERS   |
| a.  | S. Gellar moved, M. Adsitt seconded, carried 6-0 to<br>approve the following:<br><br>Warrants: WN-46, WN-47, & WN-49   | Warrants  |
| b.  | The Board President acknowledged receipt of the Enrollment<br>Projection for June 2023.  | Enrollment Projection   |
| <p>(Other Financial Reports not available at this time, pending year-end closing)</p> |  |   |
| 4.3   | (none at this time)  | CSE<br>Recommendations  |
| 4.4   | S. Gellar moved, M. Adsitt seconded, carried 6-0 to<br>approve the following personnel items:  | PERSONNEL   |
| a.  | Appointments<br><br><u>Speech</u> – hourly at \$39.80/hr<br>Veronica Keppler (2 days per week)<br><br><u>Administrator Assistant/Guidance</u> – hourly at \$33.40/hr<br>Dani Grafer<br><br><u>Social Worker</u> – hourly at \$39.80/hr<br>Roger Foster | Employees Entering<br>District-P/T Temporary<br>(2023-24 Summer<br>Positions) |

School Psychologist – hourly at \$39.80/hr

Jessica Frost  
Kathleen Reilly

Reading Specialist – hourly at \$39.80/hr

Christine Evola (2 days per week)

Teacher (Certified) – hourly at \$39.80/hr

Shari Casazza	Paul Maggio
Robert Casazza	Rachel Pacey
Kayla Collazo	Dana Rundberg
Melissa Danowski (AM)	Steven Tuttle
Derek Kendall	Robert Zawolik

Teacher (Substitute) – hourly at \$33.40/hr

Josephine Bailey  
Justin Kropowski (PM)  
Maureen Vu  
Michelle Smith

Teaching Assistant – hourly at \$20.70/hr

Collier, Ruth	Schunk, Roni
Danowski, Emma	Smith, Tabbatha
Engelbert, Christine	Stamatatos, Andrew
Gitto, Carla	Velazquez, Nick
Kestel, Kristen	Wallahora, Tiffany
Kropowski, Justin (AM)	Wright, Barbara
Nizza, Michelle	Zosimo, Jake
Scappatore, Alyssa	

Individual Aides – hourly at \$17.00/hr

Aliano, Robert	Finnigan, Rebecca
Andrades, Kristasia	Fulton, Elle
Black, Jason	Hernandez, Alexandria
Bonello, Bri	Mazzie, Joseph
Bonello, Sam	Messina, Joseph
Bradish, Julia	Rinn, Owen
Casazza, Bobby	Romano, Daniel
Casazza, Camren	Rogers, Kyle
D'Agostino, Emma	Schillizi, Laura
Dates, Mya	Seaver, Victoria
Dorre, Bryan	Sloan, Ryan
Drago, Peter	Tellekamp, Shawn
Dunne, Jillian	Terry, Dayana
English, Matthew	Vu, Aidan
Engelbert, Devyn	Wilson, Monique
	Zobrist, Sarah

Behavior Support Leader – hourly at \$33.40/hr  
Gregory Dates  
Kevin Pertillar

Behavior Support/ Security – hourly at \$27.00/hr  
La’Verne Brown                      Kevin Wright  
Sharon Coffey                         Dylan Veccione  
Dylan Daniels

- b. Authorization to pay an extra assignment stipend of \$20/hr for after hours call-ins for Richard Scappatore to return to campus related to building & grounds emergency situations. Extra Assignment Stipend
  
- c. In cases of emergency or significant weather conditions where the Superintendent or his/her designee calls for delayed opening or early dismissal of school, staff who are employed on an hourly basis, and who report to work for the entire modified school day, shall be paid for the hours of a standard school day. Delayed Opening/ Early Dismissal
  
- d. Memorandum of Agreement dated July 1, 2023 between the Little Flower UFSD and Superintendent of Schools, Harold J. Dean Ed.D. Employment Terms

Memorandum of Agreement dated July 1, 2023 between the Little Flower UFSD and School Principal, Robert J. Scappatore.

Memorandum of Agreement dated July 1, 2023 between the Little Flower UFSD and Assistant Principal, Michael Gordon

- 5. NEW BUSINESS
  
- 5.1 M. Adsitt moved, S. Gellar seconded, carried 6-0 to approve the Little Flower Children & Family Services Contract for Services for 2023-24 in the amount of \$150,000. LFCFS Service Contract
  
- 5.2 S. Gellar moved, L. Cangemi seconded, carried 6-0 to approve the Consultant Agreement with William Glasshagel for provision of intake/enrollment services, effective July 1, 2023 to June 30, 2024. Consultant Agreement -William Glasshagel



- 5.3 C. Hammons moved, S. Gellar seconded, carried 6-0 to approve the Consultant Agreement with Christine Evola, for the provision of reading instruction services, effective July 1, 2023 to June 30, 2024. Consultant Agreement - Christine Evola
6. 3:57 p.m. S. Gellar moved, L. Cangemi seconded, carried to enter Executive Session  
Executive Session
- K. Nolan, A. Harlin left meeting.
- S. Gellar moved, C. Hammons seconded, carried 6-0 to approve employment terms for Superintendent of Schools, Harold J. Dean Ed.D.
- Board discussion on candidates for vacancies as per attached resumes. S. Gellar moved, M. Adsitt seconded, carried 6-0 to forward Marie Davis to agency Board of Directors as BOE candidate for vacant seat.
- 5:09 p.m. S. Gellar moved, M. Adsitt seconded, carried 6-0 to End executive session.
7. All members: Board Forum
- Board forum included discussion on being excited about incoming board nominee, kudos on graduation ceremony, collaboration of board members, being removed from Potentially Persistently Dangerous Schools list, looking forward to the new school year. .
8. At 5:23 pm S. Gellar moved, L. Cangemi seconded, carried 6-0 to adjourn. Adjournment

Respectfully submitted,

Ashley Harlin  
District Clerk

Approved: \_\_\_\_\_